

**Windemere HOA Trustee Meeting Minutes**  
**02/05/23**

Attendees – Ron Simmons, Ron O'Rear and Bob Gardner

**1. Opening**

- Ron Simmons opened the meeting at 2:55 pm.

**2. Meeting Minutes**

- The previous meeting minutes were approved.

**3. Financial Report**

- Ron O'Rear reviewed the financial reports for the period ending 01/31/23. Key budget performance indicators are summarized below:

<b>Budget Analysis</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Income YTD	\$11,040.40	\$11,360.32	\$319.92
Expenses YTD	\$688.23	\$712.24	(\$24.01)
Net YTD Budget Variance			\$255.91
Cash on Hand at Month End			\$14,405.09

- The 01/31/23 financial reports were approved.

**4. Annual Fee Remittal Status**

- Ron O'Rear reported that annual fee payments have been received for 74 properties, leaving 2 unpaid. Fifty-five (74%) of the 74 payments used the return envelopes provided with the billing notices.
- Ron Simmons will contact the 2 property owners to request payment.
- Ron O'Rear reported that one resident has inquired regarding alternative methods (e.g., pay pal, apple pay, etc.) for paying the annual fees. Ron will reach out to the institution that handles the HOAs funds to determine if there are other payment options supported.

**5. Plan Review Committee Report**

- No requests were received in December or are currently in process.

**6. Other Business**

- No other new business was addressed.

**7. Closing & Next Meeting**

- Next Trustee Meeting – is set for Thursday, 03/09/23 at 6pm at Bob Gardner's home.
- Ron Simmons closed the meeting at 3:16 pm.

Prepared by Bob Gardner  
02/07/23