

**Windemere HOA Trustee Meeting Minutes**  
**09/04/18**

Attendees – Ron Simmons, Ron O’Rear and Bob Gardner

**1. Opening**

- 1.1. Ron Simmons opened the meeting at 6pm
- 1.2. Previous meeting minutes were approved

**2. Treasurer Report**

2.1. Ron O’Rear reviewed the financial reports. YTD Budget Performance through 07/31/18 is summarized below:

|                                      | Budget      | Actual      | Variance   |
|--------------------------------------|-------------|-------------|------------|
| Income YTD                           | \$11,402.09 | \$11,422.65 | \$20.56    |
| Expenses YTD                         | \$8,800.36  | \$8,820.21  | (\$19.85)  |
| Net YTD Budget Variance              |             |             | \$0.17     |
| Cash on Hand at the end of the Month |             |             | \$5,710.53 |

There was one unplanned expense of \$441.95 for repairing a leaking pipe in the irrigation system.

2.2. The financial reports were approved.

**3. Plan Review Committee Report**

3.1. No requests are in process

**4. Old Business**

4.1. **Mailbox Repair** – Repairs were completed for one mailbox while repairs for a second mailbox are pending contractor availability. The trustees will continue to monitor repair status.

**5. New Business**

5.1. Annual Home Owners Block Party – The block party is scheduled for 09/16 from 4pm to 7pm at the same location as last year.

Ron Simmons reported that he has sent 2 email communications and delivered hardcopy notices to each resident announcing the block party.

➡ The trustees are looking for someone to tow a trailer to and from the block party area.

5.2. **Entrance Cleaning Behind Walls** – Ron O’Rear reported that he received a quote of \$625 for cleaning the space behind the 4 entrance walls. The trustees agreed to hold until the Oct meeting before deciding to release the funds.

**6. Closing**

- 6.1. Next Meeting – set for 6pm on 10/18/18 at Bob Gardeners’ home.
- 6.2. Ron Simmons closed the meeting at 7:00pm

Prepared by Bob Gardner  
09/05/18