

Windemere Trustee Meeting Minutes
03/01/18

Attendees – Ron Simmons, Ron O’Rear and Bob Gardner

1. Opening

- 1.1. Ron Simons opened the meeting at 6pm
- 1.2. Previous meeting minutes were approved
- Ron O’Rear to post approved minutes to HOA web site.

2. Treasurer Report

- 2.1. Ron O’Rear reviewed the financial reports.
- 2.2. YTD Budget Performance summarized below:

	Budget	Actual	Variance
Expenses YTD through 2/28	1,088.93	1,354.79	(265.86)
Receivables (Annual Fees Not Received)			900.00
Payables			0
Cash on Hand			12,254.00

- 2.3. Ron O’Rear sent reminder emails to the 9 property owners who had not submitted payments for 2018 fees. Payments have since been received from 3, leaving 6 unpaid effective 2/28.
- 2.4. Discussed the merits of assessing late fees for the properties in arrears. Agreed to take no action at this time.
- Ron Simmons to send a second notice letter to the lot owners with past due balances.

3. Plan Review Committee Report

- 3.1. No requests are in process

4. Old Business

- 4.1. Abbey Lane Entrance Lighting System Repair – Ron O’Rear reported the repairs have been completed. The \$213 repair charge was an unbudgeted item.

5. New Business

- 5.1. Ron O’Rear discussed concerns regarding a pine tree at the Shepherd Road entrance that appears to be in distress from DP&L topping. Ron recommended that we continue monitoring the tree to see if it recovers before taking further action.

6. Closing

- 6.1. Next Meeting – set for 6pm on 04/05/18 at Bob Gardner’s home
- 6.2. Ron Simons closed the meeting at 6:30pm

Prepared by Bob Gardner
03/03/18