

**Windemere Homeowners Association  
Trustee Meeting Minutes, Nov 17, 2015**

Present: Gerald Cox, Ron O'Rear and Cindy Lawson

Approve Minutes: Approved Oct 22, 2015 meeting minutes

Treasurer Report: As of Nov 17, 2015 there is a balance of \$5,246.17 in the checking account.

Budget vs. Actual: We are \$739.77 over budget for the year  
Note: Budget did not included tree trimming but includes mulch and weeding of entrance beds.

Draft 2016 Budget: Reviewed draft budget for 2016 which was based on previous history and potential additional costs. Expecting to get estimate for replacing electrical system at both entrances. Will then include in draft budget and send for review.

Plan Review Committee: No new requests.

Covenants and By-Laws: Will get a couple of dates to meet with lawyer regarding the documents and compliance.

Trustee Nomination Letter: Reviewed draft letter and will finalize and send to all all homeowners by US mail

Annual Meeting Date: Annual Meeting will be Sunday, Jan 24, 2016 at Gerald Cox's House at 2:00 p.m. Action to draft agenda in the next week for review. Letters will be sent out by US mail

Counter Signature on Checks: Still need to check with Wright Patt Credit Union

HOA Website: Discussed the need to get website updated with current reports and minutes.

Other Business: Send e-mail for volunteers for Planning Committee - 2

Next Trustee Meeting: As needed