

Minutes - Trustee Meeting
November 19, 2009

Trustee Meeting, October 29, 2009 - We approved the minutes from this meeting.

Treasurer's Report - We reviewed it and everything looks good and the projected year end balance is \$797.

Plan Review Committee - No meeting held this month. Variances – Gerald will get copies of variance documents to Debby for the file.

Website - It's up and running. It has everything we want. We'll start posting minutes of our trustee meetings. Ron will check with Rick regarding privacy issues.

Lot 73 Carriage Light - It has been installed.

Annual HOA Meeting - We cannot hold the meeting at Mt. Zion Church. Debby will check with Country Club of the North for availability of a meeting room. Possible dates: 2/1, 2/4, 2/6, 2/7 or 3/5

Annual Billing Letter - Debby will prepare the letter. The annual homeowner fee will stay at \$90 and the letter will include a sentence about nominations for president.

Audit of the books - Ron will contact Shannon & Co. (Terry Albert, CPA). Estimated cost of \$50 to \$100. This is a non-budgeted item.

2010 Budget - Ron will start putting it together.

Income Tax Filing - A 990 non-profit form is used for this. We have 5 months from the end of the fiscal year to file it. It is not hard to complete, but it requires a lot of information. Ron will try to do it, but if need be, Debby and Gerald will help.

Articles of Incorporation - Debby will let Ron know when the renewal fee is due.

Liens - Debby will check with the county recorder's office regarding how long a lien stays in effect and if any updating is required.

Next meeting is scheduled for 12/17/09 at Ron's.

Adjourn